



65th ANNUAL
 VIRGINIA NUMISMATIC ASSOCIATION
 CONVENTION & COIN SHOW
 September 26 - 28, 2024

Exhibition Hall, Richmond Raceway Complex.
600 E. Laburnum Avenue, Richmond, VA. 23222
Host Clubs: Richmond, Central Virginia Coin Clubs.

DATE	DEALER SET UP HOURS	PUBLIC HOURS
Wednesday Sep 25 th DROP OFF ONLY	4 PM – 8 PM Dealer Drop-Off	No dealer sales No Early Bird access
Thursday Sep 26	8AM – 11AM	11AM -7PM
Friday Sep 27	8AM – 10AM	10AM – 6PM
Saturday Sep 28	8AM – 10AM	10AM – 6PM

Bourse Chairman
 Richard Schornak
 372 Wythe Cr Rd Ste E
 Poquoson, VA 23662
 Integrity1coins@yahoo.com
 757-659-0235 (office)

Bourse Application

Application is hereby made for a bourse table(s) for the period of the above show and convention. It is understood that the fee will include the use of table space with back-up/(budget section is shared back-up), electrical service, and dealer/assistant badges. Tables may not be transferred, resold, loaned, leased, shared, or sublet, in whole or in part, without written consent of the Bourse Chair. Nothing is to be bought or sold that is prohibited in the area of the show. Smoking is not permitted on the bourse floor. Only dealers and working assistants are admitted to the Bourse prior to or after the public hours and allowed behind tables. Early birds are admitted during dealer set-up hours, starting at 8 a.m., for a one-time fee of \$35.00. All dealers/early birds will hold themselves and conduct all business while at the show to VNA current Code of Ethics.

Each Applicant Dealer may, if desired, share space with one Share Dealer. Share Dealers are required to complete a Bourse application with the Share Dealer's information indicated below, sign the conditions agreement and release on the reverse of the Bourse Application, and submit to the Bourse Chair (with the Applicant Dealer's Bourse Application, if possible.)

Dealers at the 2024 Convention can secure the same table they have by a 20% deposit received by the Bourse Chairman before Sep 29, 2023. After Feb. 2024 all tables not held with a deposit will be available to first contract w/deposit. Table space will be assigned as the Bourse Chair receives contracts w/deposits. Dealers are responsible for furnishing their own cases, lights, and dust covers. If you need to rent cases or lights, please order below:

Description	Qty	Before June 30, 2024,	After June 30, 2024	Total
8' x 30" Table (front section)		\$300.00	\$325.00	
Corner Tables (front section)		\$600.00	\$650.00	
8' x 30" Table Middle Section		\$250.00	\$275.00	
Corner Tables Middle Section		\$500.00	\$525.00	
Lamps/Cases		\$12.00/\$22.00	\$15.00/\$25.00	
VNA Membership		\$15.00	\$15.00	
BUDGET SECTION: 8' X 30 TABLE		\$175.00	\$200.00	
CORNER (Shared back-up table)		\$350.00	\$400.00	
Total Due				
Total Deposit				
Balance Due by August 2024				

Check the ONE that applies:

- US Coins
- Currency
- Foreign
- Ancients
- Tokens/Medals
- Non-Numismatic items

Table(s) # ____

Applicant's Name _____

Firm Name _____

(Name as you want it to appear in Convention Program.)

Phone: () _____ E-Mail _____

Address: _____ City: _____ State: _____ Zip: _____

Assistant's Name: _____ Assistant's Name _____

Dealer above is: Applicant Dealer _____ Share Dealer _____

If Share Dealer, indicate Applicant Dealer: _____

ALL APPLICANTS MUST READ AND SIGN THE CONDITIONS, AGREEMENT AND RELEASE ON THE REVERSE SIDE OF THIS DOCUMENT. UNSIGNED BOURSE APPLICATIONS WILL NOT BE ACCEPTED BY THE BOURSE CHAIR.

AGREEMENT, CONDITIONS AND LIABILITY RELEASE

This "Agreement is made and entered into between the Virginia Numismatic Associations ("VNA") and the undersigned applicant dealer ("Dealer") for the reservation of bourse booth space at the VNA Coins, Stamps, and Collectibles Show ("Show"), as fully described on page 1 of this Application. The undersigned parties to this Agreement hereby agree and consent to the following terms and conditions:

1. The Bourse Chair reserves the right to assign and/or reassign bourse booth space at his/her discretion.
2. The bourse booth and space assigned cannot be sold, rented, loaned, leased, or subleased without the prior approval and written consent of the Bourse Chair.
3. A bourse booth(s) may be reserved with a deposit of one-half (1/2) of the total bourse fees due and/or owed by the Dealer. Booth fees are due and must be paid in full prior to the Dealer being permitted to access or physically enter onto the bourse floor. ALL APPLICATIONS AND BOOTH PAYMENTS RECEIVED AFTER June 30, 2024, SHALL BE ASSESSED AN ADDITIONAL Fee. Applications may be cancelled in writing and the Dealer deposit of bourse fees will be refunded at any time prior to Aug 1, 2024. Refunds for cancellations after August 2, 2023, shall be made at the discretion of the Bourse Chair. NOTE: There is a \$50.00 returned check fee. Table Fee's Paid in full prior to June 30th, receive discounted table fee.
4. The Bourse Chair reserves the right to prohibit any items or displays on the bourse floor as he/she may deem appropriate. Pets or electronic broadcast media are not permitted on the bourse floor.
5. Only those persons listed on the Dealer's Bourse Application and wearing an official booth holder convention identification badge shall be permitted behind booth tables.
6. Booth holder convention and identification badges are **not** transferable and shall **not** be loaned or given to any non-registered person. Violation of this provision may result in the immediate suspension of the Dealer's bourse privileges.
7. Each Dealer may share his booth(s) with one additional Share Dealer. The undersigned Dealer is solely responsible for any transaction, financial or otherwise, conducted by such Share Dealer or associated employees or personnel. The undersigned Dealer acknowledges that by signing this bourse application, others shall have the right to rely upon this representation.
8. Each Dealer is responsible for possessing a valid and current Virginia sales tax identification number and for collecting all applicable sales tax.
9. Security is provided as an accommodation to the Dealers and show attendees. The VNA, its Board of Directors, sponsoring clubs and organizations, and the Richmond Raceway Complex, their officers, members, employees and staff shall not be deemed or held financially liable, in either their individual or official capacity, for any monetary loss, damage, or physical injury that may be incurred and/or sustained by any Dealer, their agents, contractors or employees and/or their personal property assigned a booth on the bourse floor. This non-liability clause shall pertain to any injury, loss or damage resulting from any cause whatsoever, and shall be in effect for the term prior to, during and subsequent to any term covered by this Agreement.
10. Receipt of this application and payment does not constitute acceptance hereto unless and until this agreement is signed by the Bourse Chair. The signature of the Dealer and the Bourse Chair constitute full consent to the terms and conditions of this agreement.
11. No signs or booth displays (on either the front or back table) shall exceed 30 inches above the surface of the table. The undersigned Dealer shall be responsible for ensuring clear vision for security purposes on an aisle to aisle basis. This provision does not apply to any table against a wall.
12. BUDGET SECTION VENDORS shall not display or sell any item valued over **\$1,000**. Vendors in violation of this policy will be charged full table fees and will be removed from the budget section in future shows.
13. Early Bird Access, Is allowed at opening of dealer set-up on Thursday September 26th, 2024.

SIGNED, DATED, AND AGREED TO:

DEALER SIGNATURE _____ DATE: _____

BOURSE CHAIR SIGNATURE: _____ DATE: _____

Received Date: _____ Amount Received _____ Approved: _____

Bank and Check # _____ Booth # _____